



JERSEY CITY DEPARTMENT OF PUBLIC SAFETY DIVISION OF FIRE
465 MARIN BOULEVARD JERSEY CITY NEW JERSEY, 07302
PHONE: 201-547-4255 FAX: 201-547-5733
EMAIL: FIREPREVENTION@NJJCPS.ORG

EXIT LIGHTS & EMERGENCY LIGHTS CERTIFICATION FORM

Submitted to the Fire Official
City of Jersey City, N.J.

As required under The New Jersey Uniform Fire Code N.J.A.C. 5:70-3, 604.3.1.1, Testing. Required emergency lighting systems, including exit signs, shall be tested for proper operation for a minimum of 30 seconds every month. Annual test shall be conducted for at least 1 hour. Equipment shall function properly for the duration of these tests.

ADDRESS OF INSPECTION: _____

DATE & TIME OF INSPECTION: _____

NAME OF ELECTRICIAN, FIRE ALARM COMPANY OR REGISTERED OWNER OR AGENT

ADDRESS, CITY, STATE AND ZIP CODE

PHONE NUMBER

PROFESSIONAL LICENSE #

TEST CONDUCTED BY: SIGN AND PRINT NAME

DATE

PLEASE CHECK ALL THAT APPLY

	BY SIGNING AND CERTIFYING BELOW, YOU HEREBY CONFIRM THAT YOU HAVE INSPECTED ALL THE EXIT LIGHTS THROUGH-OUT THE ENTIRE PREMISES LISTED ABOVE, AND THAT ALL THE EXIT LIGHTS ARE OPERATIONAL AND ARE IN WORKING ORDER AS PER: N.J.A.C. 5:70-3, 604.3.1.1
	BY SIGNING AND CERTIFYING BELOW, YOU HEREBY CONFIRM THAT YOU HAVE INSPECTED ALL EMERGENCY LIGHTS THROUGH-OUT THE ENTIRE PREMISES LIST ABOVE, AND THAT ALL EMERGENCY LIGHTS ARE OPERATIONAL AND IN WORKING ORDER AS PER: N.J.A.C. 5:70-3, 604.3.1.1

**AFFIX COMPANY SEAL OR
NOTARY SEAL TO RIGHT CORNER:**

EMERGENCY LIGHTING & EXIT SIGN TESTING

Emergency lighting provides two safeguards for a building in the event of power failure: First, safe and prompt access to emergency exits (egress), and second, to provide lighting of sufficient levels, and for a sufficiently long duration, to permit safe and orderly shutdown of processes that might become hazardous if simply abandoned.

Frequently, inspectors find that emergency lighting units have been installed and subsequently forgotten. Most emergency lighting units use batteries, which have a limited life span, and are subject to failure without warning. The “charging” light may be lit on the units, but this does not guarantee the lights will come on when the power fails.

The International Fire Code requires that emergency lighting units be able to provide illumination for 1-1/2 hours after power failure, and at a level sufficiently bright enough to allow persons to see their way to exits, or to safely shut down processes and machinery, etc.

Testing of required emergency lighting systems shall be conducted as follows:

1. Functional testing shall be conducted monthly with a minimum of 3 weeks and a maximum of 5 weeks between tests, for not less than 30 seconds
 - This means that approximately **monthly, the “push-button” test should be conducted**, typically by pressing the “test” button on the unit, and **holding it for 30 seconds**. If the device does not light, or the lamps are dim, or if it fails to light at full brilliance for 30 seconds, the unit should be serviced, repaired, or replaced.
2. Functional testing shall be conducted annually for a minimum of 1 hour if the emergency lighting system is battery powered.
 - The annual test requires that the power actually be interrupted to the emergency lighting unit, by unplugging it, throwing a circuit breaker, or other safe means, so no line power reaches it. The unit must provide light of normal brilliance for 1 ½ hours, or it should be serviced or replaced.
3. Written records of visual inspections and tests shall be kept by the owner for inspection by the authority having jurisdiction.
 - A simple log, describing the building’s emergency lighting equipment, by numbering system, or other system, having a space for test dates and times, the tester’s name, results of the test, and comments for referring failed tests to the appropriate persons for repair or replacement, should be maintained.